

Before the next decision

A clarity worksheet for nonprofit leaders, boards, and teams

01 What decision actually needs to be made?

02 Who is affected, and whose perspective is missing?

03 What do we know, and what are we assuming?

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04 Which two or three options deserve a fair look?

05 What can our people and capacity sustain?

06 What is the next step, who owns it, and when will we revisit?

Meeting closeout

Decision

Owner

First step

Review date
